

A group of people are seated in a circle in a meeting room. In the foreground, a woman with long dark hair, wearing a blue and white patterned sleeveless top and black pants, is seated in a blue armchair, looking towards the right. Behind her, a man with a beard and glasses, wearing a light blue button-down shirt and dark pants, is seated in a similar chair. To his right, a woman with blonde hair, wearing a patterned sleeveless top and a black skirt, is seated. In the background, another person is partially visible. A white rectangular table is in the center, holding a blue mug, a blue binder, and some papers. The room has light-colored walls and a wooden door in the background.

UNIVERSITY OF
WOLLONGONG
AUSTRALIA



PSYCHOLOGY
2017

Welcome to Psychology

About this book...

We know this is an exciting time. We congratulate you on your decision to commence your career and to studying at the University of Wollongong. We also know that this can be a daunting time as you navigate new surroundings and learn new terminology. In an attempt to make the enrolment process as smooth as possible we have designed this booklet just for you.

This booklet will help you with today's enrolment processes and also provide you with information regarding your online tutorial sign up. The booklet also contains contact details you may need during your time in the School of Psychology including all the names and contact details for key members of staff.

Please ensure you keep this book and bring it to any meetings you might have with academic staff regarding your progression throughout your degree.

One of the most important contact details you need to know at this stage is the **Faculty of Social Sciences StudentHub 41**. This is located in **Building 41**. To locate buildings in the Faculty of Social Sciences please access the Campus Map <http://www.uow.edu.au/about/maps/index.html>. At the StudentHub 41 you can have questions answered concerning timetables, course enquiries, enrolment, tutorial enrolment, etc. The enquiry counter is administered by Social Sciences staff members and is open between 9.00am - 5.00pm on weekdays. When necessary, students will be directed to the appropriate academic staff member for support.

Contact Details:

StudentHub 41

Location: Building 41

Tel: (02) 4221 5962

Fax: (02) 4221 3892

Email: ssc@uow.edu.au

If you encounter any problems related to your course progress, you should make an appointment to see the Co-ordinator of your program. These people will change throughout your degree. For 2017 the key points of contact are:

Autumn Session				
1 st Year Coordinator School of Psychology	2 nd Year Coordinator School of Psychology	3 rd Year Coordinator School of Psychology	Head of Students School of Psychology	Director of Undergraduate Studies School of Psychology
Dr Peter Leeson Location: 41.142 Tel: (02) 4221 3715 Email: pleeson@uow.edu.au	Dr Harold Hill Location: 41.133 Tel: (02) 42214073 Email: harry@uow.edu.au	Dr Simone Favelle Location: 41,G47 Tel: (02) 42213747 Email: skeane@uow.edu.au	A/Prof Adam Clark Location: 41.148 Tel: (02) 4221 5775 Email: aclarke@uow.edu.au	Dr Emma Barkus Location: Tel: (02) 4221 8134 Email: ebarkus@uow.edu.au
Spring Session				
1 st Year Coordinator School of Psychology	2 nd Year Coordinator School of Psychology	3 rd Year Coordinator School of Psychology	Head of Students School of Psychology	Director of Undergraduate Studies School of Psychology
Dr Peter Leeson Location: 41.142 Tel: (02) 4221 3715 Email: pleeson@uow.edu.au	Dr Harold Hill Location: 41.133 Tel: (02) 42214073 Email: harry@uow.edu.au	TBA	A/Prof Adam Clark Location: 41.148 Tel: (02) 4221 5775 Email: aclarke@uow.edu.au	TBA

Important Dates:

	Autumn	Spring
Online Tutorial Enrolment System Opens	February 19 @ 7.00pm	July 16 @ 7.00pm
First Day of Lectures	February 27	July 24

Commencing Psychology in 2017 – Course Overview Information

Broadly speaking a Psychology degree requires the successful completion of 144 undergraduate credit points of subjects comprising:

- a. 72 credit points of Psychology subjects for the major in Psychology;
- b. Elective subjects selected from different sources according to which degree you are enrolled in;
- c. No more than 60 credit points will be at 100-level.

For full information about the degree you have enrolled in please follow the links below:

Bachelor of Arts Psychology

<http://www.uow.edu.au/handbook/yr2016/ug/H16006093.html>

Bachelor of Psychological Science - Bachelor of Law

<http://www.uow.edu.au/handbook/yr2016/ug/H16008085.html>

Bachelor of Psychological Science

<http://www.uow.edu.au/handbook/yr2016/ug/H16008083.html>

Bachelor of Arts Psychology – Bachelor of Law

<http://www.uow.edu.au/handbook/yr2016/ug/H15000225.html>

Bachelor of Psychological Science - Bachelor of Commerce

<http://www.uow.edu.au/handbook/yr2016/ug/H16008084.html>

Bachelor of Psychology (Hons)

<http://www.uow.edu.au/handbook/yr2016/ug/H16006104.html>

Bachelor of Psychology (Hons) - Bachelor of Commerce

<https://www.uow.edu.au/handbook/yr2016/ug/H16000091.html>

Bachelor of Social Science Psychology

<http://www.uow.edu.au/handbook/yr2016/ug/H16000207.html>

Bachelor of Arts Psychology - Bachelor of Commerce

<http://www.uow.edu.au/handbook/yr2016/ug/H15000092.html>

Commencing Psychology in 2017 – First Year Psychology Core Subjects

There are a number of core psychology subjects which are common to all degrees when you are doing a major in Psychology. These are the main component of your psychology degree. For your first year we have presented the core subjects in psychology that you need to complete in the table below. You can also see which session you need to enrol in these subjects and who are the subject coordinators for each subject.

SESSION:	Autumn	Autumn	Spring	Spring
SUBJECTS:	PSYC120: Critical Thinking and Communication Skills in Psychology	PSYC121: Foundations of Psychology A	PSYC122: Foundations of Psychology B	PSYC123: Research Methods and Statistics
SUBJECT COORDINATORS:	A/P Steven Roodenrys Location: 41.151 Email: steven@uow.edu	Dr Mark Allen Location: 41.129 Email: markal@uow.edu.au	Dr Peter Lesson Location: 41.143 Email: pleeson@uow.edu.au	Dr Tracey Woolrych Location 41.146 Email: woolrych@uow.edu.au

Commencing Psychology in 2017 – First Year Electives

Bachelor of Arts	Bachelor of Psychological Science	Bachelor of Social Science Psychology	Bachelor of Psychology
<p>Choose from one of the following:</p> <p>PHIL107 Introduction to Philosophy</p> <p>SOC 103 Introduction to Sociology</p> <p>PHIL151 Critical Reasoning</p>	<p>Elective credit points from the General Schedule*</p>	<p>Elective credit points from the Faculty of Social Sciences, Faculty of Law, Humanities and the Arts or the General Schedule*.</p>	<p>Choose from one of the following:</p> <p>GEOG121 Human Geography I: Life in a Globalising World</p> <p>GEOG122 Human Geography II: Living in a Material World</p> <p>BIOL103 Molecules, Cells and Organisms</p> <p>SCIE101 Modern Perspectives in Science</p> <p>STS 112 The Scientific Revolution</p>
<p>Remaining elective credit points from the Faculty of Law, Humanities and the Arts, Faculty of Social Sciences, or the General Schedule*.</p>	<p>See the course structure for further information on the minors and majors which are available</p>		<p>Faculty of Social Science or General Schedule*.</p> <p>Continuation in this course requires an average result of at least 75% at the end of 100-level, a cumulative average of at least 75% for 100 and 200-level subjects at the end of 200-level, and a cumulative average of at least 75% for 200 and 300-level subjects at the end of 300-level in the psychology subjects approved for the degree.</p>

*The General Schedule is the list of subjects that are open for students from any degree to complete. To view the General Schedule elective list please visit <http://www.uow.edu.au/handbook/uggeneralschedules/index.html>

An Additional Program: BSc Psychology and Biology

For those interested in combining their psychology with biology we offer a double major in biology and psychology. Please see the link below. If you are interested in this degree program please discuss it with a member of staff in the psychology school.

Details to be found at:

<http://www.uow.edu.au/handbook/yr2016/ug/H13006119.html>

NB Note in addition to the subjects outlined in this program you would need to meet the subject requirements for Honours if you wish to proceed on to further study.

HONOURS

Students who intend to apply for the fourth year Honours should also give consideration to the Honours entry requirements when selecting electives.

Honours in Psychology is a fourth year of study accredited by the Australian Psychology Accreditation Council (APAC). To find out the additional requirements for entry into the program, please visit <http://www.uow.edu.au/handbook/yr2015/ug/H15000213.html>.

Timetable: Autumn 2017

Please refer back to the below timetable link regularly as there can be changes during the first 2 weeks of session.

<http://www.uow.edu.au/student/timetables/index.html>

Starting Your Study - A Guide to the First Two Weeks

Starting an undergraduate degree can be daunting. This guide is designed to help you get organised and ready to commence your degree. It will list some tips to ensure your studies are more easily managed.

Enrolment

Domestic students' offer letters will direct you to an online enrolment site:

<http://www.uow.edu.au/student/admission/UOW008282.html>.

Domestic students can enroll up to 6 weeks prior to the session commencement.

International students will have their own enrolment day on campus – the details will be on your offer letter.

During the **enrolment process** you will set up your UOW student and email accounts; passwords to access the UOW library; set up billing and fee payment options (including the HECS-HELP option for those eligible) and register for individual subjects. International students must study full time (24 credit points per session). If you are a part time student you can enroll in 1–2 subjects per session.

Subject Outlines

These are given out during your first week. Subject outlines provide you with a detailed description and the objectives of the subject in which you are enrolled. They specify what you need to do for all assessments, and dictate the criteria by which your work will be marked. They also list the books you need to read, or buy, and other important details, including the expectations the faculty has of you as a student in the subject. Keep this handy during your studies and refer back to it often.

Subject Codes

There is a different subject code for each subject. Each subject code has three or four letters and three numbers. The letters designate the school and the numbers designate the level (100, 200, 300 and 400 are undergraduate subjects).

Student Card

On campus students can come in to Student Central (building 17) to have their photo taken and a student card printed for them. Distance students can email askuow@uow.edu.au and request a student card be posted to them. A student card is used as identification, but it also has a barcode on it that can function as an alternate password. You can use this to log into your UOW account if you forget your normal password, or to access your UOW account after you have finished your degree and are no longer a registered student.

Key Dates

Don't get caught out with a late fee: bookmark the UOW key dates page and refer to it regularly to check dates for enrolment, release of final grades, graduation dates, withdrawal dates, due dates for fees, etc. <http://www.uow.edu.au/student/dates/index.html>

Textbooks

Some of your subjects will require you to purchase textbooks. These will be listed in your subject outline, but you can also find the book details from the UniShop website: <http://unishop.uow.edu.au/books/home.do;jsessionid=1F12F5379717D2AF141BC40BBA494B6B>

Enter the subject code to bring up a book list. Note that some subjects will not have required books to purchase but rely on readings, articles and reports instead. Your subject coordinator will be able to advise you about this.

Password

You will be given a random password during enrolment. This password will allow you access to SOLS, your eLearning site, the library and your UOW email account. The next time you log in you should update this password to something memorable, and set up a challenge so that if you do forget the password it can be easily re-set. See this website for the password management page:

<http://www.uow.edu.au/its/accounts/password/index.html>

If you have a student card you can still log in to SOLS with the barcode on your card by following this link

<http://www.uow.edu.au/student/UOW008811.html>

If you have forgotten your password it needs to be re-set. If you have set up a password challenge you can do this yourself (see link below). If not, IT Services will need to re-set it for you. If you are on campus drop in to ITS in Building 17, level 1. If you are a distance student you need to email its@uow.edu.au and provide as much of the following information as possible:

- Full Name
- User ID
- Student number
- Barcode number from student card (if available)
- Address registered with the university
- The course you are enrolled in

Your password will be reset to your date of birth. You can enter this in the following format: ddmmyy. For example: If your date of birth is 15 July 1984, then your password would be 15jul84.

It is recommended that you now change your password and set up a “password reset challenge” which will enable you to reset your own password in the future. You will find these options under Manage Your Password at:

<http://www.uow.edu.au/student/it/index.html>.

What is UOW email?

UOW email is your University of Wollongong email account. This account was set up for you when you enrolled and is used by all staff to send emails to students. Please read the information on the web page below to ensure you know how to use your new UOW email account. **UOW email:** <http://www.uow.edu.au/its/uowmail/index.html>

Your email address will be your username plus @uowmail.edu.au (e.g. xxx111@uowmail.edu.au). You can log into the UOW email system to configure your account. If you prefer to access a work or home email account you can set your UOW account to forward all emails. It is important to check your UOW emails regularly – this is where your lecturers will send your marks, feedback, etc.

Communication with UOW Staff

Remember to check your SOLS Mail and your UOWmail account for important messages from your tutors. All correspondence will be sent to either your SOLS account or your UOW email account. Correspondence will not be sent to your personal or work email address.

Accessing Your Subject Through eLearning

1. Check that you have a current UOW username and active password by trying to sign into SOLS (<http://www.uow.edu.au/student/index.html>). If you can't sign into SOLS, you need to contact IMTS to reset your password.
2. Check you are enrolled in the correct subject and the correct session instance (eg GEOG121, Autumn 2016, On campus delivery). If your record is not correct you can amend it through SOLS by clicking on 'enrolment and variations' on the left hand menu.
3. UOW systems occasionally have down times for maintenance. Notifications of these down times are provided on the log in page as early as possible.
4. If you have any problems accessing your page or problems logging in, contact the ITS Call Centre on telephone number (+61 2) 4239 2000 or send an email to student_support@uow.edu.au.

YOUR FIRST WEEK

eLearning

The majority of your learning will be presented online via eLearning. This is accessible through SOLS. You should spend some time in your first week acquainting yourself with the system. A guide to the SOLS eLearning site is available here: <http://www.uow.edu.au/student/elearning/vista/index.html>

Library

The UOW library offers many services to students. Distance students also benefit from a number of services including reciprocal borrowing arrangements with other libraries across Australia and off-shore services for those outside Australia. Information about library services is available here: <http://www.library.uow.edu.au/students/index.html>


Take some time to investigate and browse the library website too – it will help you when it comes time to research and write your assessment tasks.

StartSmart

This interactive introduction to the library is vital to all students – whether you are new to the university or coming back to tertiary study after some time in the workforce, StartSmart will advise you how to access the academic material you need to engage in the subject. See how much you know about using the UOW library by taking the StartSmart course:

<http://www.uow.edu.au/student/services/fye/resources/startsmart/UOW070056.html>

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START SMART

[Home](#) > [Current Students](#) > [Support & Wellbeing](#) > [First Year](#) > [Resources](#) > Start Smart

RELATED LINKS

- [Learning & Teaching](#)
- [Research](#)
- [Faculties & Schools](#)
- [Library](#)
- [Services & Facilities](#)
- [News](#)
- [Events @ UOW](#)



MAKE A GOOD START TO FINDING INFORMATION RESOURCES AT THE UOW LIBRARY[FIND OUT MORE](#)

STARTSMART – ESSENTIAL ACADEMIC INFORMATION SKILLS

- StartSmart introduces you to the UOW academic environment
- To pass StartSmart, work through each section and get 100% in all 3 quizzes
- StartSmart is compulsory for new undergraduates (also recommended for postgraduates)
- We recommend you complete StartSmart within your first 3 weeks of study, but you can visit it at any time

DO STARTSMART

[LOG IN TO MOODLE](#)

Log into Moodle with your UOW username and password and click the StartSmart link in the My Library menu

NEED HELP?

Contact us: startsmart-enquiries@uow.edu.au

QUICK REFERENCE

When do I start? Lectures commence on 29 February 2016. Please bookmark the UOW key dates page for important enrolment and fee deadlines: <http://www.uow.edu.au/student/dates/index.html>

How will I be contacted? Lecturers and staff at UOW will communicate with you via your UOW email account and your Student Online Services (SOLS) account. Log in for your email and SOLS account is available here: <http://www.uow.edu.au/student/index.html>

How do I manage my coursework? For each of your subjects you will have access to an eLearning site called Moodle. These sites will include lecture materials, notes, activities, forums, online readings and other resources to support your studies.

How do I get my study materials? All lecture notes, subject outlines and assessment details are accessible online through Moodle.

How do I access my Moodle site? Log into SOLS to access your subject's Moodle site. The sites normally open on the first day of session. You can view a 'Welcome to Moodle' video clip for a guide to logging in: <http://www.youtube.com/watch?v=WekZRmv7L6Q>

Tutorial Enrolments for 1st Year Students

Tutorial enrolments for 1st year subjects (100 level) in the School of Health and Society will open on **Tuesday 23 February from 7:00pm.**

Subjects from other schools and faculties may open on different dates. More information can be found here:

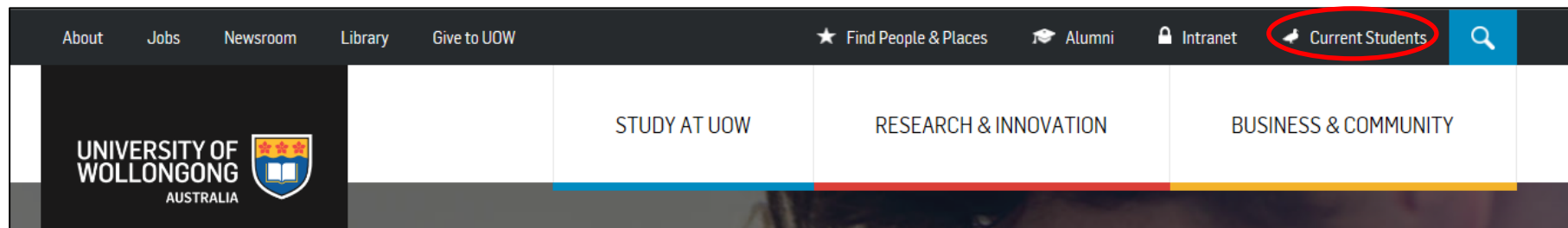
<http://www.uow.edu.au/student/timetables/openingtimes/index.html>.

How to Access SOLS and Enrol in Tutorial Groups

Before signing up for tutorials, please have a variety of times available to choose from, as some time slots fill up very quickly and you may not receive your first preference.

To complete the following process, you will need your UOW **Username** and **Password**

Step 1. Log on to the Current Students page at www.uow.edu.au/student/ (or select Current Students from the UOW homepage).



Step 2. Select SOLS and enter your UOW Username and Password, then select Logon. Make sure you have your password set prior to tut enrolment.

CURRENT STUDENTS

[Home](#) > Current Students

SOLS

including Moodle

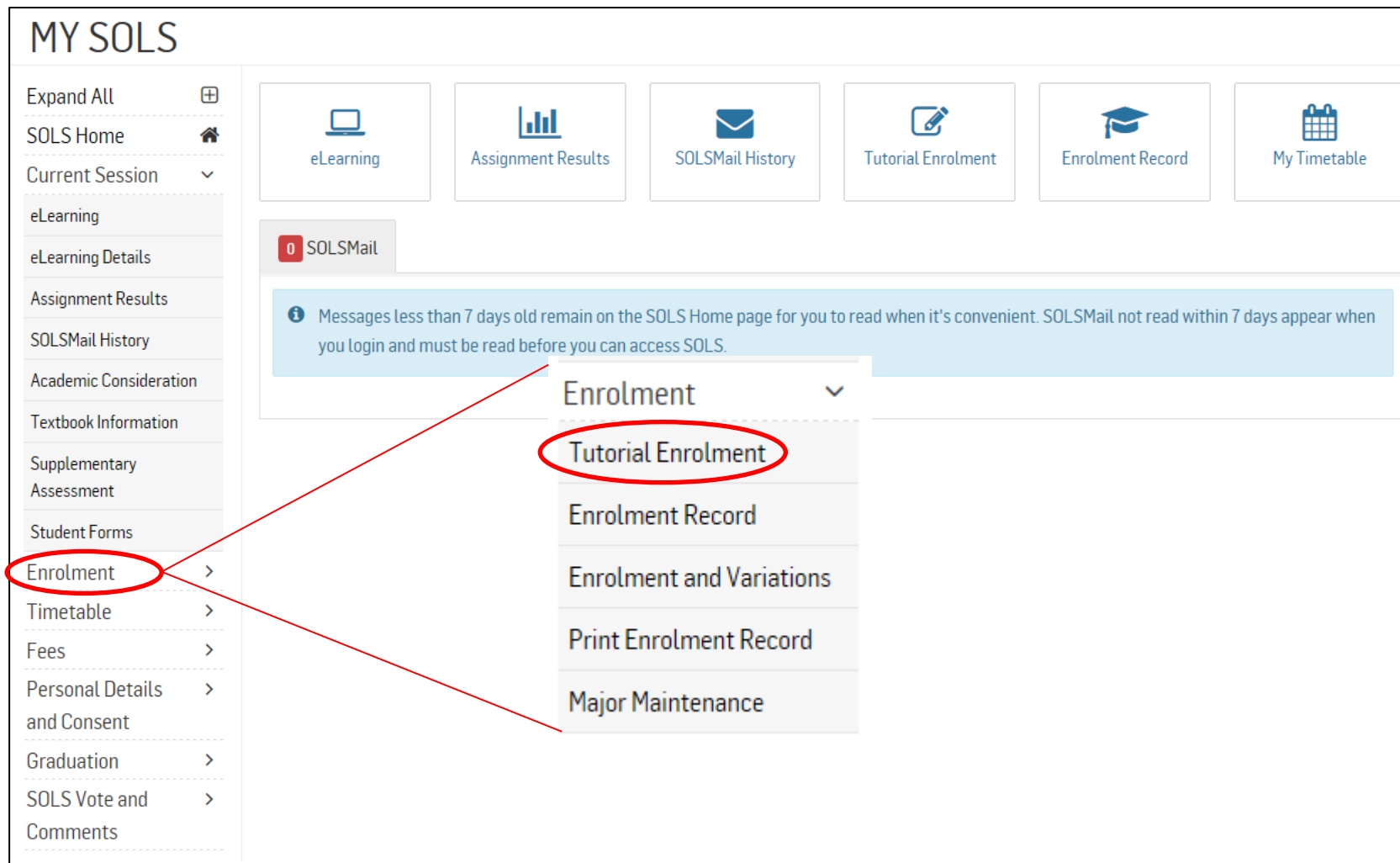
USERNAME

PASSWORD

LOGIN

SOLS HELP

Step 3: Select 'Enrolment' from the My SOLS menu and then select 'Tutorial Enrolment'.



This will take you to the tutorial enrolment system.

The Online Tutorial Enrolment System

Different Devices

Depending on what device and version of SOLS you are using, some of these screens in the below examples might appear a little differently.

Log On to One Device at a Time

You can only log into SOLS from one device or computer at a time. Multiple log in's will log you out of your session.

Toggle View

If you are using a mobile device, you can click the 'Toggle Mobile / Desktop Version' to switch between a mobile friendly version of the timetable and the full version.



TOGGLE MOBILE/DESKTOP VERSION

No Tutorials

If you see the following message when you click on your tutorial enrolment link:

"The subjects that you are enrolled in aren't currently setup to use the SMP Online tutorial system. Tutorial Enrolments generally don't open until a couple of weeks before session starts. To view tutorial information or other tutorial enrolment system links, visit the Timetable website."

It's likely that the faculty has not set up the tutorials for your subject yet, or in some rare cases, are using a different system for tutorials other than SOLS. [Contact the Faculty/Department](#) for details on class opening times.

New Class Selection

1. Take note of the date and time when first enrolments open. Click here to make your selection once they are open. Talk to your Faculty/Department if your classes are not appearing, if classes are all full, or have already closed. All information can be found on the [‘Timetable and Classes’ page](#)

ACCYIII - ACCOUNTING FUNDAMENTALS IN SOCIETY		
Tutorial	- First group to open from 11-03-2015 19:00	1
Workshop	- First group to open from 15-04-2015 19:00	

2. The information here will also display the first date and time that enrolments open, and the date and time they will close.

3. Use the previous button to return to the previous screen.

i The Tutorial(s) will only be available for Enrolments, Withdrawals or Transfers during the periods shown below.		
Name	First Day and Time to Enrol	Last Day and Time to Enrol
Mon 15:30 2	11-Mar-2015 19:00	12-Jul-2015 19:00
Tues 10:30	11-Mar-2015 19:00	12-Jul-2015 19:00
AUTM-ACCY111-T/01	17-Mar-2015 19:00	07-Jul-2015 19:00
AUTM-ACCY111-T/02	17-Mar-2015 19:00	17-May-2015 19:01
PREVIOUS 3		

4. Using the colour codes above the calendar find an available class in yellow and click it to make your selection.

	Available Tutorial is available	Not Available Tutorial is before first day or after last day to enrol	Full Tutorial full	Enrolled All current commitments	Lecture All subject lecture times (information only)
Time/Day	Monday	Tuesday	Wednesday	Thursday	Friday
07:30					
08:00					
08:30	Enrolled ⓘ Autumn - ENGG251 Tut: Tutorial 2 Weeks:		Lecture ⓘ Spring - ACCY111 Lecture eduStream Weeks: AllWeeks	Lecture ⓘ Spring - CHEM102 Lecture eduStream B Weeks: AllWeeks	
09:00					
09:30					
10:00					
10:30	Enrolled ⓘ Autumn - ENGG251 Wksp: Workshop Weeks:	Full ⓘ Autumn - ACCY111 Tut: Tues 10:30 Weeks:	Enrolled ⓘ Autumn - ENGG251 Wksp: Workshop Weeks:	Lecture ⓘ Spring - CSC1124 Lecture A Weeks: AllWeeks	
11:00					
11:30					Enrolled ⓘ Autumn - ENGG251 Wksp: Workshop Weeks:
12:00					
12:30	Lecture ⓘ Spring - CHEM102 Lecture eduStream A Weeks: AllWeeks			Available ⓘ ⓘ Autumn - ACCY111 Tut: T/01 Weeks:	Lecture ⓘ Spring - CSC110 Lecture B Weeks: AllWeeks
13:00				Not Available ⓘ Autumn - ACCY111 Tut: T/02 Weeks:	

Available Tutorial is available
Not Available Tutorial is before first day or after last day to enrol
Full Tutorial full
Enrolled All current commitments
Lecture All subject lecture times (information only)



5. Confirm your selection with the Enrol Now button.

TUTORIAL INFORMATION			
Name	AUTM-ACCY111-T/01		
Enrolment Period	From: 17-Mar-2015 19:00 To: 07-Jul-2015 19:00		
Maximum Places	44		
Available Places	36		
Description	Not first week		
Location	Frequency	Day	Start Time
21-115	Weekly	Thu	12:30
<div><div>5</div><div>ENROL NOW</div><div>PREVIOUS</div></div>			

Withdrawing from a Tutorial

If you wish to withdraw from a tutorial completely (probably very rare!) follow the steps below:

1. Select the class you wish to withdraw from.

ACCYIII - ACCOUNTING FUNDAMENTALS IN SOCIETY		
Tutorial(enrolled - view details, transfer or withdraw)	1	
Workshop	- First group to open from 15-04-2015 19:00	

2. Click the 'Withdraw' button.

TUTORIAL INFORMATION				
Name	AUTM-ACCY111-T/01			
Enrolment Period	From: 17-Mar-2015 19:00 To: 07-Jul-2015 19:00			
Maximum Places	44			
Available Places	35			
Description	Not first week			
Location	Frequency	Day	Start Time	End Time
21-115	Weekly	Thu	12:30	14:30
<div><div>2</div><div>WITHDRAW</div><div>TRANSFER</div><div>PREVIOUS</div></div>				

3. Confirm your withdrawal.

TUTORIAL INFORMATION

Name

AUTM-ACCY111-T/01

Enrolment Period

From: 17-Mar-2015 19:00 To: 07-Jul-2015 19:00

Maximum Places

44

Available Places

35

Description

Not first week


Location	Frequency	Day	Start Time	End Time
21-115	Weekly	Thu	12:30	14:30

3

CONFIRM WITHDRAWAL

PREVIOUS

4. Confirmation of the change will appear on the next screen.



 You have successfully Withdrawn from your Tutorial

4

TUTORIAL/PRACTICAL ENROLMENT

Enrolling via this system does not guarantee a position in the group as the final allocation is determined by the Faculty. **If you withdraw from a SUBJECT, you will automatically be withdrawn from any Group subject.** Timetable information on this page is only for the groups that appear on this page. Click on the Subject Timetable link on the SOLS main menu to view full timetable

SHOW MY TIMETABLE

ACCY111 - ACCOUNTING FUNDAMENTALS IN SOCIETY		
Tutorial	- First group to open from 11-03-2015 19:00	
Workshop	- First group to open from 15-04-2015 19:00	

Enrolment Record